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	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	Directorate	Update/Status	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3										
4	17 November 2022									
5	Standing Item	Directions Tracker HSCP.22.089	To note update on the status of Directions made by the Integration Joint Board (IJB) to Aberdeen City Council (ACC) and NHS Grampian - RAPC agreed to direct the Chief Finance Officer to report on the Directions Tracker every 6 months - see 23.09.2020 and 21.12.2021	HSCP22.089	Paul Mitchell / Amy Richert	Chief Finance Officer	ACHSCP			
6	Standing Item	Strategic Risk Register HSCP.22.096	To note the most up-to-date version of the Strategic Risk Register (SRR) which contains a "deeper dive" on the risks relating to finances and workforce.	HSCP.22.096	Martin Allan	Business Manager	ACHSCP			
7	Standing Item	Internal Audit Update Report HSCP.22.092	To provide assurance that services are operating effectively and to note the update on the work of Internal Audit.	HSCP22.092	Jamie Dale	Chief Internal Auditor	Governance			
8		Internal Audit Care Management Report HSCP.22.095	To note the outcome from the planned audit of Care Management that was included in the Internal Audit Plan for Aberdeen City Council.	HSCP.22.095	Jamie Dale	Chief Internal Auditor	Governance			
9	Standing Item	Financial Regulations Review HSCP.22.093	To approve the revised Financial Regulations	HSCP.22.093	Paul Mitchell	Chief Finance Officer	ACHSCP			
10		Strategic Delivery Plan Dashboard HSCP.22.094	To note the progress being made on the Delivery Plan as outlined within the Strategic Plan 2022-2025.	HSCP.22.094	Michelle Grant	Lead Strategy and Performance Manager	ACHSCP			
11	01.03.22	IJB Annual Performance Report 2020/21 HSCP.22.097	To note the ACHSCP Annual Performance Report for 2021-2022. Members noted at RAPC on 01/03/22 that the IJB Annual Performance Report 2020/2021 - would be presented to the meeting of IJB on 30 August 2022 and thereafter to RAPC in November 2022	HSCP.22.097	Alison Macleod	Lead Strategy and Performance Manager	ACHSCP			
12	Standing Item	Whistleblowing Updates	To note the position regarding incidents of whistleblowing - At IJB on 06.07.21 members agreed to instruct the Chief Officer to report on a quarterly basis on any whistleblowing incidents raised under the Standards to the Risk, Audit and Performance Committee and NHS Grampian Board;		Martin Allan	Business Manager	ACHSCP		R	As at 09.11.22 agenda issue, there had been no whistleblowing incidents reported in the last quarter.
13	10.03.22	Audit Scotland Drug and Alcohol service briefing	Request for paper from Alex Stephen on 10/03/22 in response to national report.	HSCP.22.048	Simon Rayner	ADP Strategic Lead	ACHSCP	Presented to RAPC on 23 June 2022. members agreed to an additional recommendation - to bring back the completion of the Self Assessment to Committee for further assurance.	R	Being issued to Members as a Service Update.
14	01.03.22	CAMHS Update report - Young People Monitoring Report 2020-21, Mental Welfare Commission	To provide updates (1) following the publication of the 2021-22 Mental Welfare Commission Young People's Monitoring Report, due in October 2022; and (2) to update with specifics regarding gaps in services, actions and target timescales	HSCP.22.047	Jane Fletcher / Amanda Farquharson				D	Amanda Farquharson advises there is no update to the report approved in June 2022 as they are awaiting the Children and Young Person Mental Welfare Commission report to be published.
15	01.03.22	Self Directed Support	RAPC members agreed 01/02/22 that Self Directed Support would be considered at the meeting of RAPC on 23 June 2022		Claire Wilson	Lead for Social Work	ACHSCP		D	Claire Wilson following up with Chair of IJB. Possible deferral.
16	15.03.22	Audited Accounts	Committee was advised on 26 April 2022 by Michael Wilkie that Audited Accounts would be presented in August 2022 and not June as originally planned.		Paul Mitchell	Chief Finance Officer	ACHSCP		R	Final Audited Accounts were presented to IJB on 11 October 2022. Remove the report as the Accounts have been to the IJB and signed off.
17		Workforce Plan	Brought forward to August IJB to align with national submission		Sandy Reid / Staurt Lamberton		ACHSCP		R	Presented to IJB on 11 October 2022

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18	Standing Item	OHF Report	Quarterly Reporting		Calum Leask	Lead Strategy and Performance Manager	ACHSCP	deferred to November to coincide with work on next Strategic plan and August IJB workshop. IJB requested on 11 October 2022 that a deeper dive on finance and workforce risks be included in the report.	R	Approved within report HSCP.21.075 at June RAPC recommendation ii) to note that learning outcomes from OHF reporting would feature within future reporting on Leadership Team Objectives and Strategic Planning. 6th June 2022 - The relevant reporting has been incorporated within the agreed delivery plan for the strategic plan 2022 -2025 as agreed at the IJB.
19	28 February 2023									
20	24.08.21	Navigator project evaluation	IJB 24.08.21 - NAVIGATOR REPORT - HSCP.21.086 - to instruct the Chief Officer, ACHSCP to present an evaluation and update report to the RAPC prior to conclusion of Year 2 funding. (First two years October 21 to October 23)		Simon Rayner	ADP Strategic Lead	ACHSCP			
21	Standing Item	Whistleblowing Updates	To note the position regarding incidents of whistleblowing - At IJB on 06.07.21: to instruct the Chief Officer to report on a quarterly basis on any whistleblowing incidents raised under the Standards to the Risk, Audit and Performance Committee and NHS Grampian Board;							
22	27.01.22	Annual Review of RAPC			Paul Mitchell / Amy Richert	Chief Finance Officer	ACHSCP			
23	Standing Item	Review of Financial Governance	To provide assurance on Governance Environment - annual report. Last RAPC was 26 April 2022.		Paul Mitchell	Chief Finance Officer	ACHSCP			
24	01.11.22	IJB Audit - Transformational Programme	To note the outcome of Internal Audit report of IJB Transformational Programme. Going to ACC Audit Risk & Scrutiny Committee first in December 2022.		Jamie Dale	Chief Internal Auditor	Governance			
25	Standing Item	Board Assurance and Escalation Framework (BAEF)	To note the Framework (reviewed by the Committee on an annual basis as per resolution on 26.08.2020)		Martin Allan	Business Manager	ACHSCP			Senior Leadership Team agreed on 12.10.22 that reporting timescale would be early 2023.
26	2 May 2023									
27	Standing Item	Whistleblowing Updates	Quarterly update							
28	Standing Item	Directions Tracker	6 monthly reporting							
29		Strategic Risk Register	To seek approval of the Bi-Annual report							
30		Approval of Unaudited Accounts			Paul Mitchell	Chief Finance Officer	ACHSCP			
31	Standing Item	External Audit Strategy 2022/23			Michael Wilkie	KPMG	KPMG	2021/22 Strategy considered at April 2022 RAPC; spring 2023 date TBC for next consideration.		
32	23.09.21	Primary Care Improvement Plan Update	Further update report (last reported at 23 September 21 RAPC - HSCP.21.105)	HSCP.22.044	Emma King / Sarah Gibbon		ACHSCP	Presented to RAPC on 23 June 2022. Members agreed the recommendation that a further PCIP performance update is presented to the committee in Spring 2023 (unless required by exception)		
33	13 June 2023									
34	Standing Item	Internal Audit Reports - Annual Report & IJB Performance Management Reporting	Assurance that services are operating effectively	HSCP.22.045 & HSCP.22.046	Jamie Dale	Chief Internal Auditor	Governance	Reports presented to RAPC on 23 June 2022 - this is an annual requirement so a date in June 2023 should be identified.		

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35	22.06.2021	Justice Social Work Performance report and Justice Social Work Annual Report	On 22.06.21, from Justice Social Work Performance Management Framework - HSCP.21.053; (i)to approve the Justice Social Work Performance Management Framework as a first iteration of work in progress and agree to its implementation by the justice service; and (ii)to instruct the Chief Officer (ACHSCP) to use this framework as the basis for a report outlining the performance of the justice service and present this report to RAPC no later than the end of Q1 2022-2023 and then similarly on an annual basis thereafter.	HSCP.22.042	Kevin Toshney/ Claire Wilson / Lesley Simpson / Liz Cameron	Lead for Social Work	ACHSCP	Annual Report. Approved by RAPC on 23 June 2022, therefore meeting date in JUNE 2023 to be decided for next consideration.		
36	19 September 2023									
37	Standing Item	Whistleblowing Updates	Quarterly update		Martin Allan	Business Manager				
38		Locality Plans	To note the update - At IJB on 30 August 2022, members instructed the Chief Officer to report to the Risk, Audit and Performance committee in 12 months with an update on locality planning		Alison Macleod / Chris Smilie	Lead Strategy and Performance Manager				
39		ASP Inspection Report	To note the progress update regarding Next Step follow the ASP Inspection published in April 2022.		Claire Wilson	Lead for Social Work				
40		Audited Accounts	To approve the final Audited Accounts		Paul Mitchell	Chief Finance Officer	ACHSCP			
41	28 November 2023									
42	Standing Item	Directions Tracker	6 monthly reporting							
43		IJB Annual Performance Report								
44	23 January 2024									
45	Standing Item	Whistleblowing Updates	Quarterly update		Martin Allan	Business Manager	ACHSCP			
46	26 March 2024									
47										
48	Standing Item	Equalities and Equalities Outcomes	To note the progress towards evidencing compliance with the Human Rights Act 1998, the Equality Act 2010, the Scottish Specific Public Sector Equality Duties 2012 and the Fairer Scotland Duty 2018, outlining how person-centered equality and human rights culture is being delivered across all services. At IJB on 25 May 2021 Members resolved to instruct the Chief Officer, ACHSCP to submit 6-monthly reports alternately to the RAPC (starting December 2021 and then IJB - June 2022).		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP	Went to RAPC on 01/03/22 and to IJB on 30 August 2022.		
49		Annual Review of RAPC			Paul Mitchell / Amy Richert	Chief Finance Officer	ACHSCP			
50		Approval of Unaudited Accounts			Paul Mitchell	Chief Finance Officer	ACHSCP			